

Parent Handbook

Head Lice: If the child is suspected of having head lice, the child will be sent home. If evidence of head lice is found, child will be excluded for 24 hours after treatment has been applied. Parent will provide proof of treatment (empty shampoo bottle) upon child's return. Treatment will be repeated in 7-10 days. Child must be louse free to attend.

Staff:

Head Lice Protocol:

1. If a child is suspected of having head lice, the child will be sent to the office to have their heads checked.
2. If the administrator on duty determines that the child has evidence of head lice, they will be sent home. Parents must pick up child within an hour.
3. Children will be excluded from KOCO for 24 hours after treatment has been applied.
4. Parent will provide proof of treatment (empty shampoo bottle) to the office upon their return.
5. Parent will be advised that treatment must be repeated in 7-10 days and proof of treatment must be supplied (empty shampoo bottle). It will be recommended to parents that a treatment be used that kills live nits (eggs).
6. Children may attend KOCO after initial treatment is completed and may stay if nits are present. If live lice are found by the administrator on duty, child will be sent home and steps 2-5 will be repeated.